

Start Big and at the Top

- ☐ **Tidy up the attic and check for any roof leaks.**
- ☐ **Clean ceiling light fixtures and chandeliers.**
- ☐ **Dust or vacuum ceiling fans.**
- ☐ **Clean window coverings, blinds and draperies.** Be sure to check labels for special instructions.
- ☐ **Clean behind and under the washer, dryer and other large appliances.**
- ☐ **Dust behind and under large pieces of furniture and other hard to reach places.**
- ☐ **Dust the computer, printer and electronic areas.**
- ☐ **Sweep out and vacuum the fireplace.** Have the fireplace inspected by a professional.
- ☐ **Remove all upholstery cushions and vacuum underneath.** Rent a steam cleaner for a deep clean.
- ☐ **Replace all air filters.** You'll conserve energy if they are clean.
- ☐ **Clean out the garage and hose down the floor.**
- ☐ **Clean and ventilate the basement. Get out the dehumidifiers.**
- ☐ **Sweep entrances and replace doormats from winter wear.**

The Bedrooms

- ☐ **Launder all pillows, bedding and mattress pads.** Put away heavy quilts and blankets.
- ☐ **Rotate/flip the mattresses.**
- ☐ **De-clutter closets and move in your spring/summer wardrobe.** Store your cold weather clothing and donate old clothing.
- ☐ **De-clutter and deep clean each room one at a time**.

The Kitchen and Pantry

- ☐ **"Self clean" or manually clean the oven.**
- ☐ **Wipe down the cabinets inside and out.** Replace any liners if needed.
- ☐ **Discard expired food from the refrigerator and freezer.**
- ☐ **Check your spices for expiration.**
- ☐ **Wipe down all refrigerator shelves.**
- ☐ **Replace baking soda in the back of the refrigerator.**
- ☐ **Dust and vacuum the refrigerator coil.**
- ☐ **Clean the drip pan under the refrigerator.**
- ☐ **Clean out the pantry and discard expired food.**
- ☐ **Wipe down the pantry shelves.** Check for low staple foods.
- ☐ **Clean and disinfect the kitchen trashcan and recycle bins.**
- ☐ **Run cut lemons and ice through the garbage disposal.** This will sharpen the blades and freshen it.
- ☐ **Clean and polish any marble or stone countertops.**

The Bathrooms

- ☐ **Clean bathmats.**
- ☐ **Restock toilet paper, hand towels and soap.**
- ☐ **Clean and disinfect all trashcans.**
- ☐ **Clean or replace toothbrushes.** Soaking these in hydrogen peroxide is quick and easy!
- ☐ **Clean and disinfect toothbrush holders and soap holders.**
- ☐ **Polish and clean fixtures.**
- ☐ **Clean and polish any marble or stone countertops.**

Finishing Up the Inside

- ☐ **Dust/vacuum all window sills and baseboards.**
- ☐ **Dust bookshelves and display cases.**
- ☐ **Clean the carpets and rugs.**
- ☐ **Wash interior windows.**
- ☐ **Switch direction of ceiling fans to counterclockwise.**

Outside the House

- ☐ **Pressure wash the house.** Find any problems areas that need paint or touch up.
- ☐ **Check the caulking and weather seals around doors and windows.** You'll thank yourself when you get your first heating bill.
- ☐ **Wash outside windows and screens.** This is best done on a cloudy day so they won't dry too fast plus you can see streaks easier.
- ☐ **Check the dryer exhaust pipe.** Make sure the exterior door closes to conserve A/C. A clogged exhaust pipe is a fire hazard!
- ☐ **Clean out the gutters and downspouts.**
- ☐ **Pressure wash the deck to remove mildew and grime.**
- ☐ **Clean outdoor furniture.** Cover or store them along with summer toys.
- ☐ **Clean the bbq grill.** Fill up the gas tank.
- ☐ **Clean off outdoor light fixtures.** Check for bulbs that need replacing.
- ☐ **Bring garden hoses out of storage.**
- ☐ **Check and prep the A/C.**
- ☐ **Vacuum the inside of your car, change the windshield wipers and add wiper fluid.**

Important Extras

- ☐ **Stock up on air filters.**
- ☐ **Stock up on extra batteries and light bulbs.**
- ☐ **Check the batteries in all flashlights.** Make sure you have candles and matches in case of a power outage.
- ☐ **Test smoke and carbon monoxide detectors.**
- ☐ **Update your family emergency kit.**



SOMEBODY ELSE DO IT LIST:

cleaning task:	delegate to:	completed:

notes:

